



SHARE THE LIGHT OF ISLAM

PRE-MARITAL TRAINING FORM

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PRE-MARITAL TRAINING

FORM

OUR POLICIES

1. Confidentiality Policy

All information provided on the form will be kept strictly confidential, and access will be restricted to authorized individuals involved in the divorce process. Information will not be disclosed to any third parties without the explicit consent of the individuals involved, except as required by law.

2. Privacy Policy

Personal information collected on the form will be securely stored and used solely for the purpose of processing relevant information.

3. Fees and Payment Policy

The fee for the training session will be communicated in advance. Payment is expected to be paid before the training starts, and accepted modes of payment include cash, mobile money, or bank transfer. In the event of cancellation with insufficient notice or no-show, the booking fee is non-refundable.

4. Cancellation and Rescheduling Policy

Clients are requested to provide at least 48 hours' notice for cancellations or rescheduling of training. Late cancellations or missed schedule date may be subject to a non-refundable booking fee. To cancel or reschedule a session, clients are advised to contact the secretary immediately.

5. Code of Ethics Policy

We adhere to a code of ethics, which includes maintaining professionalism, confidentiality, and respect for clients' rights and dignity.

6. Complaints and Grievances Policy

Clients are encouraged to provide feedback or raise any concerns they may have about the counselling services. Complaints or grievances can be submitted in writing via email or through a designated feedback form. The counsellor will address and resolve complaints in a timely and professional manner.

I..... have read and fully agree to the policies above.

Date:..... Sign:.....

PRE-MARITAL TRAINING

BOOKING FORM

A. PERSONAL INFORMATION:

1	Full Name:			
2	Gender	Male		Female
3	Phone Number/s:			
4	Email Address			
5	Are you planning to get married?	Yes, that's why I want to go through the training.	(Tick)	
		No, I just want to prepare myself.		
		Am already married, but I want to go through the training.		
6	How many of you will be doing the training	I and my potential partner	(Tick)	
		I alone		
		I and my partner		
7	If you're planning to get married, when is the likely date.			
8	What do you aim to achieve at the end of the training.			
9	Between which dates or inside which month do you want the training.			