



SHARE THE LIGHT OF ISLAM

ISLAMIC MARRIAGE CEREMONY FORM

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166 Hanga Road Jui- Freetown.

ISLAMIC MARRIAGE CEREMONY SERVICE

BOOKING FORM

OUR POLICIES

We do not host marriage events; we only officiate the Nikah as required in Islam for two couples to be Islamically recognized as husband and wife.

Requirements for this service:

Requirements

1. Identification

A birth certificate, passport, or national ID card is acceptable

2. Two Witnesses

Two 'Muslim' 'males' 'over the age of puberty' must be present to witness the marriage contract.

3. A Wali

In accordance with the authentic teachings of Islam, it is not permissible for a woman to independently give herself in marriage. The person who should represent her is her guardian, referred to in Arabic as her wali. It is not permissible for a woman to appoint her own wali. Normally, a woman's wali is her father. If for any Islamically acceptable reason, her father is unable to be her wali, then her next closest 'Muslim', 'male' 'paternal relative' according to the following order:

- Father
- Father's authorized representative (wakeel)
- Paternal grandfather
- Her son above the age of puberty (if she a widow or divorcee)
- Her brother (Full brother, then half-brother, then step brother)
- Brother's son
- Paternal Uncle
- Paternal Uncle's son

If none of the above 'Muslims' are present (especially in the case of converts to Islam) then the Imam or sheikh. In these cases, it is usually us. Please note: A female cannot be a wali.

A. Truth and Honesty Policy:

a. Applicants are expected to be truthful and honest throughout the Islamic marriage ceremony process.

b. Applicants should fear Allah and understand that honesty is a fundamental Islamic value.

c. Dishonesty, misrepresentation, or providing false information is strictly prohibited and may result in immediate termination from the Islamic Marriage Ceremony Service.

d. The Quranic verse [Quran 3:61] reminds us of the severe consequences of dishonesty: "And whoever commits a sin only earns it against himself. And Allah is ever Knowing and Wise."

e. Applicants are reminded that lying or being dishonest not only goes against Islamic teachings but also undermines the integrity of the Islamic marriage ceremony process and can harm others seeking genuine connections.

f. Any instances of dishonesty identified during the Islamic marriage ceremony process may result in the disqualification of the applicant and the termination of their participation in the service.

B. Fees and Payment Policy:

The fee for this booking will be communicated in advance.

Payment is expected to be paid before the session starts, and accepted modes of payment include cash, mobile money, or bank transfer.

In the event of cancellation with insufficient notice or no-show, the booking fee is non-refundable.

C. Cancellation and Rescheduling Policy:

Clients are requested to provide at least 48 hours' notice for cancellations or rescheduling of sessions.

Late cancellations or missed appointments may be subject to a non-refundable booking fee.

To cancel or reschedule a session, clients are advised to contact the secretary immediately.

D. Code of Ethics Policy:

We adhere to a code of ethics, which includes maintaining professionalism, confidentiality, and respect for clients' rights and dignity.

E. Complaints and Grievances Policy:

Clients are encouraged to provide feedback or raise any concerns they may have about our service.

Complaints or grievances can be submitted in writing via email or through a designated feedback form.

The counsellor will address and resolve complaints in a timely and professional manner.

F. Cultural Sensitivity and Respect Policy:

The counsellor recognizes and respects clients' traditional beliefs, customs, and practices. Cultural sensitivity will be maintained throughout the counselling process, ensuring that clients' unique backgrounds are considered and valued.

I..... have read and fully agree to the policies above.

Date:.....Sign:.....

ISLAMIC MARRIAGE COUNSELLING SERVICE

BOOKING FORM

A. PERSONAL INFORMATION:

1	Full Name:	
2	Phone Number/s:	
3	Gender:	
4	Nationality	

B. MARRIAGE CEREMONY DETAILS:

1	Groom's Full Names:	
	Bride's Full Names:	
2	Finalised Date of Marriage:	
3	Official Starting Time of Marriage:	
4	Nikah Venue/Location of Marriage:	
5	How do you two know each other.	
6	Are there any specific halal cultural practices the couple would like to incorporate into the ceremony? If yes, please provide details:	
7	Do you confirm that there will be no music or dancing?	
8	Do you confirm that there will be proper dress code?	
9	Will your marriage observe proper Islamic principles?	
8	Do you require any additional services, such as pre-marital training?	